

CLIFFDALE PRIMARY ACADEMY

MINUTES OF FULL GOVERNING BOARD

HELD ON THURSDAY, 9th MARCH 2017

Present : Judith Smyth – Co-Opted Governor, Chair
Lionel Smith – Co-Opted Governor, Vice Chair
Will Atterbury – Co-Opted Governor
Sarah Clatworthy – Support Staff Governor
Glynis Ford – Teaching Staff Governor
Alison Beane – Executive Headteacher
Ashley Oliver-Catt – Head of School

Apologies : Sherri-Ann Parsons – Parent Governor

In attendance : Amanda Mackenzie – Clerk

		ACTION
	The meeting commenced at 5.00 p.m. and was quorate.	
22.17	<u>Apologies</u> Apologies were accepted from SP.	
23.17	<u>Declarations of interest</u> No interests were declared	
24.17	<u>Minutes of meeting held on 1 December 2016 and matters arising</u> The minutes were accepted and signed as a correct record. There were no matters arising not covered in the Agenda.	
25.17	<u>Headteacher's Report – Progress against the Academy Strategic Plan</u> Cliffdale pupils had taken part in the JRock Challenge and the SLT shared the video with Governors. The pupils had done exceptionally well, winning 10 awards. These included 3 rd place overall; winning 1 of only 2 awards for set design – a tribute to the staff who had worked so hard on this; The Spirit of Rock Challenge – voted on by the other schools; and the written award for positive inclusion. The event was a great personal achievement for all the pupils in Years 5 and 6, one of whom had described it as “absolutely banging”. Governors also noted that it had been fully inclusive – all pupils had taken part, with no auditions for place, or exclusions. Governors wanted to record their appreciation to staff for their input, time and dedication, and congratulations to all the pupils who had taken part and done so well. <u>PUPIL ACHIEVEMENT</u> Continues to be considered ‘outstanding’ as confirmed by the Ofsted Inspection in November 2016. AO-C reported on the pupil outcomes for the Autumn Term. Progress against end of year targets continues to be outstanding, with over 80% of pupils on track and the Leadership Team had no concerns. Robust target setting and monitoring continues. All data is completed on an individual pupil basis, so the data is robust and scrutiny is thorough. Any pupil that has not met their target for the Autumn Term has had interventions agreed and put in place for the Spring term, which are then regularly reviewed to ensure progress is being made. Governors requested an example of the interventions – to be brought to the next FGB. Governors were re-assured by the rigorous process for assessing progress and pleased with outcomes at this stage of the year.	Agenda

	<p><u>QUALITY OF TEACHING, LEARNING AND ASSESSMENT</u> Teaching continues to be of a high standard, with the judgement of ‘outstanding’ confirmed by Ofsted. All staff continue with CPD focused on high quality teaching.</p> <p>The assessment wheel “Evidencing What We Value” has been introduced to staff, and will be reported on once it has been trialled for two terms.</p> <p><u>PERSONAL DEVELOPMENT, BEHAVIOUR AND WELFARE</u> Behaviour is well managed, with the number of recorded incidents low. Pupil safety and safeguarding continues to be exemplary.</p> <p>Attendance at 95% continues to be extremely good.</p> <p><u>LEADERSHIP AND DEVELOPMENT</u> AO-C is working towards completing her NPQH and two members of staff continue to study for their masters through the Portsmouth Teaching School Alliance.</p> <p>The appraisal process is on track for all staff, with the mid- year review cycle.</p> <p>The SLT is starting a robust review and update of the curriculum, to ensure Cliffdale moves forward with a creative approach.</p> <p><u>THE WIDER LEARNING ENVIRONMENT</u> Cliffdale continues to provide support to Redwood Park Academy, with Specialist Leaders of Education working with Yr. 7 and 8 teachers to develop the core curriculum in English, Maths and Science. This is particularly useful in ensuring continuity for Cliffdale pupils moving on to Redwood.</p> <p>The outreach service continues, managed by the Solent Academies Trust for the Local Authority, and is fully utilised.</p> <p>A consultant has been appointed to raise funds to refurbish the swimming pool, with a target of £100K.</p> <p>Plans for the new build are under way for Cliffdale, with an anticipated start for the first phase in Spring 2018. The initial build will increase the number of spaces for learning, rather than increasing pupil numbers.</p> <p>The school is currently at full capacity, with 116 pupils on roll, including 2 new arrivals since February.</p> <p><u>SAFEGUARDING</u> All procedures are in place - with Health & Safety Induction for all new staff, who have also read the Child Protection Policy. Designated Safeguarding Officers across the SAT meet half termly, to share good practice and problem solve.</p> <p><u>KEY DATES</u> Governors were invited to all key school events, in particular :</p> <ul style="list-style-type: none"> • INSET Day workshops – 17th March • Arts Week – Friday p.m. gallery when parents will be attending (26 May) 	
26.17	<p><u>Governor Vacancies</u> JS advised that she had confirmed with SP that she was willing to continue as parent governor once her term of office had expired. SP was unanimously reappointed for a further 3 year term.</p> <p>There was still a further vacancy for a parent governor, and a letter would be sent out by the School.</p> <p>Governor Services had been withdrawn by PCC, and therefore there was no longer a central record of potential Co-Opted Governors. JS would review the situation with MM.</p>	<p>AB</p> <p>JS</p>

27.17	<p><u>Governors Training</u> As Governor Services had been withdrawn, PCC no longer provided training for Governors.</p> <p>The provision of training was therefore being reviewed by the Solent Academy Trust for all three academies.</p> <p>SAFEGUARDING : Safeguarding Training has been arranged across the SAT for all Governors.</p>	
28.17	<p><u>Post to Governors</u> – Training information received from providers.</p>	
29.17	<p><u>Date of next meeting</u> – 11 May 2017</p> <p>The meeting closed at 6.00 p.m.</p>	

Signed
Chair

Date