



**PORTSMOUTH SEN**

**Support Partnership**

REDWOOD, CLIFFDALE, WILLOWS, HARBOUR, MARY ROSE

25 September 2017

Dear Headteacher

The Portsmouth Special Educational Needs Support Partnership (PSENSP) would like to invite you to sign up again for the coming year.

Please complete and return the attached Operational Protocol to benefit from our service, which is designed to:

- offer targeted support aimed at staff who are supporting pupils with SEN
- provide a range of CPD for individual or groups of staff working with pupils with SEN

An updated menu of the range of services that can be provided by PSENSP is attached to this letter.

### **Service impact**

Over the last year 60% of Infant, Junior and Primary schools and 80% of Secondary schools in Portsmouth used our service at least once. We have also worked successfully with a number of early years settings across the city. Our Service Performance measures show that schools that received targeted Child/Young person (CYP) support benefited from increased knowledge and confidence in meeting pupils' individual needs and were happy they acquired practical skills and strategies to use within the classroom.

Typical comments from schools include:

"XX is more settled in class. He was excluded previously and since then, strategies have had a positive impact"

"Thank you for your help which was given in a really helpful, practical and positive way"

"Thank you for all of the advice, it has been really helpful"

### **Cost of services**

PSENSP support is currently provided **free** as part of the existing funding arrangements of the commissioned service however we do have to operate a waiting list when we have reached our capacity for requests. Some CPD is chargeable, the cost for which is available on application and is highlighted on the request form.

### **Requests for support**

All requests should be made using the updated CYP or CPD forms attached which should be returned to the PSENSP Administrator. The requests will be considered on a fortnightly basis by the five providing schools and then support and/or training offered by the most appropriate provider. **Please note that the request forms have been updated and therefore please dispose of any old copies and use the new ones from now on.**



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Request forms and more information are also available to download from each provider's website, the local offer page and they will also be on the Portsmouth Education Partnership website. Click on the link below to be directed to the Mary Rose Academy website to find the following documents:

- Request form for CPD
- Request form for CYP support
- Menu of services
- Operational protocols
- Flow chart of service

<http://maryroseacademy.info/about-us/partnerships-psensp/>

I would be grateful if you could complete and return the Operational Protocol and pass the information in this letter to relevant staff. A copy of this information will also be sent directly to your named SENCO.

If you have any queries about the PSENSP please do not hesitate to contact me.

Yours faithfully

Annie Williams  
PSENSP Lead and Assistant Headteacher at Mary Rose Academy

Tel: 023 9285 2330

Email: [psensp@maryroseacademy.info](mailto:psensp@maryroseacademy.info)